

ST AGNES NETBALL CLUB – CONSTITUTION

UPDATED MAY 2013, AT AGM

1: Name

The club will be called St Agnes Netball Club.

2: Aims and objectives

The aims and objectives of the club will be:

- to promote and engage in the game of netball at all levels - including juniors, seniors and veterans
- to offer coaching and competitive opportunities
- to promote the club within the local community
- to ensure a duty of care to all members of the club
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future members receive fair and equal treatment
- to achieve and maintain CAPS status.

3: Affiliation

The Club will be affiliated to the All England Netball Association and the Cornwall Netball Association. The Club is also affiliated to the St Agnes Sports Club.

4: Membership

- The club shall consist of the committee, officers and other members
- Membership of the Club shall be open, and not unreasonably restricted on the grounds of sex, race or of political, religious or other opinions, to any person in the area prepared to accept and support the objectives of the Club. No club member, participant, volunteer or official will receive less favourable treatment on the grounds of gender, marital status, social class, colour, race, ethnic origin, creed or disability; nor will they be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.
- All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and the codes of conduct that the club has adopted
- All members will adopt and adhere to the club's equity statement (appendix to constitution)
- Members will be enrolled as either a full member or junior member (up to and including the year of their 18th birthday)

5: Membership fees

- Membership fees will be set annually and agreed by the committee or determined at the Annual General Meeting
 - For senior section members, the fees will be payable in one of the following ways:
 - payment in full prior to the start of the season
 - payment through standing order (reference details to be given to Treasurer)
 - payment by 4 forward dated cheques, submitted to Treasurer at the start of the season (Treasurer will confirm to members one week in advance of actual cashing of cheques)

- For junior section members, the subs are paid twice annually
- Discretionary dispensation may be allowed on direct request from an individual and with the treasurer's and committee's ratification
- All senior members of the club must pay an annual membership fee to the St Agnes Sports Club
- Senior members of the club shall also pay their own affiliation fee to the All England Netball Association

6: Officers

- The officers of the club will be Chair, (Vice), Secretary, Treasurer, Minutes Secretary, Coach, Junior Coach, Social Secretary, Fundraising Secretary, Health & Safety Secretary, Publicity/Sponsorship Officer, Grants Officer, Umpires rep(s), U18 Representative, Junior Section Representative, Web Manager, Kit and equipment Officer and Safeguarding Children reps
- Officers will be elected annually at the Annual General Meeting and hold office for a calendar year. It is preferred that the Chair, Treasurer and Secretary hold their posts for a minimum of two years. There are no restrictions on the number of years an officer remains in post as long as they are democratically re-elected on an annual basis.

7: Committee

- The club will be managed through the Management Committee consisting of:
 - Chairman, Vice Chairman (if elected), Secretary, Treasurer, Senior Club Coach (or delegated member of the coaching team), U18 representative, Junior Section Representative, Captain from each club team.
- Only these posts will have the right to vote at meetings of the Management Committee
- The Committee will be convened by the Chairman of the club and held at least six times a year
- The quorum required for business to be agreed at Committee meetings will be 3 or (50%) whichever is the greater
- The Chair, Vice Chair, Secretary, Treasurer and Senior Club Coach has the right to discuss information deemed sensitive within a Reserved Business section of a committee meeting. These discussions will not be minuted.
- The Management Committee will be responsible for the overall smooth and efficient running of the club which will be achieved by:
 - meeting regularly (approximately every two months) or as the need arises
 - adopting new policies, codes of conduct and rules that affect the organisation of the club
 - appointing sub-committees/working groups as necessary to fulfil its business
 - co-opting relevant others onto the committee without them becoming standing members or having voting rights
 - ensuring all the league teams have an elected captain at the start of each season
 - ensuring the accurate maintenance of the club funds and arranging for auditing as necessary
 - producing a yearly statement of club funds

8: Finance

- All monies raised by or on behalf of the club shall be applied to further objectives of the club and for no other purpose
- The Treasurer will be responsible for the finances of the club
- All club monies will be banked in an account held in the name of the club and all cheques and drafts shall be signed by two designated officers
- Proper accounts shall be kept of all monies received and paid out by the club
- An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting (the end of the financial year will be 30th March.)

9: Annual General Meetings

- This will be held in May every year unless there are exceptional circumstances
- Club members will be notified of the meeting one month prior to it being held
- The AGM will receive a report from each officer of the Management Committee (see above) and a statement of the audited accounts
- Any nominations for Officers and the Management Committee will be sent to the chairman prior to the AGM
- The elections of officers and committee members will take place at the AGM; the election of Team Captains will take place after annual team selection, and therefore remain in post during the summer handover
- All members of the club shall be entitled to one vote on any matters arising
- The quorum for AGMs shall be 30% of members present and eligible to vote
- In the event of an inquorate meeting, decisions can still be made but will be subject to an extraordinary general meeting's later ratification
- The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM

10: Discipline and appeals

- The Management Committee shall have the power to take appropriate disciplinary action against any member and shall have the authority to suspend or terminate the membership of any member whose actions have broken club rules or conduct deemed to be to the detriment of the club.
- Any complaints regarding the behaviour of members should be submitted in writing to the chairperson or secretary. The committee will meet to hear the complaint within 7 days of a complaint being lodged
- There shall be the right of appeal to the committee which will be considered within 7 days of being received
- The outcome of a disciplinary hearing shall be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing / right of appeal

11: Dissolution

- A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership
- In the event of dissolution, any assets of the club that remain will become the property of St Agnes Sports Club

12: Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

Declaration

St Agnes Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED: DATE:

Name:

Club Chair

SIGNED: DATE:

Name:

Club Secretary

St Agnes Netball Club Equity Policy Statement

- This club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.